

VMPA Meeting Minutes

Feb 20/25 – 6:00pm

Welcome / Sign in

Meeting started at 6:01pm – 9 people in attendance

Review/Adoption of Last Meetings Minutes – Joanne motioned to accept last meetings (Jan 23/25) minutes. Lindsay Seconded. All in Favor

- 1) **2025/2026 VMPA Board**- Sayre brought up for discussion different aspects of how we would like the VMPA executive board to function.
 - a) Questions that were raised- How long does the executive board stay in positions
 - Suggestion for Annual terms – elections / nominations at year end
 - What are the board positions and what are their duties/roles – Joanne volunteered to create an outline.
 - Additional positions mentioned – Market co-ordinator, Bottle Drive co-ordinator, Members at Large
 - b) How do we make decisions- **Roberts Rules** (Joanne will make a cheat sheet for us to post online and have in our files for reference)
 - The more structured the group is, the more parents are inclined to get involved
 - Recruitment for next years board/parents/volunteers – BBQ in Sept for first VMPA meeting “Welcome Event” in the band room.
 - c) Communication- focusing on increasing communication with parents/caregivers re: meetings / fundraisers going on.
 - No email went out for this meeting from VMPA- Regans email thankfully did reach most people.
 - d) Last meeting of the school year **May 15th 2025**, we will have nominations brought forward (by yourself/or other people) and a vote to create the VMPA Executive Board for 2025/2026 School Year.

2) Review of past fundraisers

- a) West Coast Seeds- Finished Feb 13/24

3) Fundraisers in the Works

- a) Return it Express account- for printing out stickers at express drop off-
Use Phone number # **250-337-8729**
 - Sayre to share this information with Regan (to Post on Music dept webpage) Catherine (to post of Facebook) Lisa C. (for a potential graphic designed poster/Information sheet)
- b) CV Landfill Bottle program – Haven't heard any updates on this from PAC treasurer Bev Wilkie or Candice Spain – Sayre will reply to the original email thread to see where we are in the process of getting registered/ rotation of collection
- c) Next Bottle Drive- Feb 22 – Update- CANCELLED due to Wind and Rain – To potentially be re-scheduled
- d) Grocery Bagging- Unsuccessful communication with Old Farm Market. Lindsay will attempt again as she has contact there.

***UPDATE – Lindsay heard back from Old Farm Market and they would love to have us back. Catherine will connect with them to set up a date.

e) Music Trivia Night (March 22nd) Creek Community Center 6:30-9pm

- 1) Space Rental 170\$
- 2) liability insurance (\$250-\$500 as recommended by the BCCA if there is alcohol being served).
- 3) Liquor License- Lindsay will bartend (serving it right valid)
- Is it worth the \$ and profit amount to serve alcohol? Up for discussion. Who is our target demographic to sell 100 tickets? Will alcohol sales be a draw in for ticket sales?
- 4) Trivia Questions are completed, and Catherines Husband Dylan will be the MC
- 5) Food Ideas- Pull po rk sandwiches, Popcorn (Free from movie theater) Pop, Chips, snacks etc.

Tickets sold on event bright (fee is 10 % of total) 15\$ per person/
teams of 6. 100 People is capacity

50/50 application for March 22 and June 3 (year end concert) – Joanne offered to apply – UPDATE BC Gaming online services website is down. Will keep on attempting online application otherwise call them to find out more information.

Needs-Volunteers for:

Marketing the Trivia night- Share on Facebook/Word of Mouth

Kitchen Concession, tickets at the door, set up, takedown

f) Spring Market

- **Spring Market (April 26th):**
 - Vendor registration opened last week—35 vendors signed up so far.
 - Scam warnings: We need to monitor posts and stay cautious about information shared online. Example scam screenshots

The image shows a Facebook post on the left and a vendor opportunity flyer on the right. The Facebook post is from 'G.P. Vanier's Music Parents Association' and includes comments from 'Janel Karen Lessard' and 'Crystal Uretsky'. The flyer is titled 'Vendor opportunity!!' and provides details for a 'Celebration of New year Craft and Vendor Show' on March 15th & 16th 2025. The flyer lists the location as 4830 Headquarters Rd, Courtenay, BC, Canada V9N 5N5, and the hours as Saturdays & Sunday: 10am-5pm (Set up begins at 8am). It also lists various vendor categories needed, such as Metal works, Beauty, Hand made, Performers, Wellness, Soap, and Jewelry. The flyer mentions that tables and chairs are provided, and that the event was sold out, encouraging interested parties to PM if they are interested.

Vendor opportunity!! 🌟

We're looking for vendors and crafters for the Celebration of New year Craft and Vendor Show on March 15th & 16th 2025

Location :4830 Headquarters Rd, Courtenay, BC, Canada V9N 5N5

Saturdays & Sunday: 10am-5pm (Set up begins at 8am)

*Table and two chairs are provided, along with a meal for the vendors!

*Vendors Needed are~Metal works. - Beauty - Hand made - Performers - Wellness - Soap - Jewelry - Food vendors - Among others.

*indoor/outdoor spaces available
Space size:10x10=\$80 both days
:10x15=\$85 both days
:10x20=\$100 both days

*All Crafters and foodtruck
*free WiFi & electricity

✓ Hope to work with you all soon

Our last event did very well, majority of our vendors SOLD OUT & we have gained great traction on our socials with exciting people ready for our next show! 🥳
Please PM if you are interested!!!

- Scwirt Jazz Trio confirmed for \$300.
- Kids' Zone: It would need to be parent-led, no youth development students this semester. A simple option could be a space with coloring pages and music to keep the calm environment.
- UPDATE- There is a course this semester- we would have to reach out to them to see if this is something they want to participate in.
- Table rentals: Need to confirm approximately 80 tables ASAP. – Regan will order
- BBQ Zone: Open to ideas on adjusting seating and layout.- Outside tables and chairs.
- Silent Auction- from vendors and community – solicit letter from VMPA available for people that want to hit up businesses for donations. Most likely use Bidding owl again as an online platform.
- g) Beer and Burger- Match venue May 27th 5pm – do we want to do a silent auction? NO.
Last year we made 350\$. Tickets sold on event bright. Cost TBD ~ 32-34\$. (cost of ticket 30\$ + absorbed cost of Event bright fees) VMPA gets 10\$ for every ticket sold.
- h) Worlds Finest Chocolates- ++ stock in Band room. Please see Regan to sign out boxes- Lets get these chocolates SOLD!!

4) 2025 Band Trips – Distribution of General funds for travel etc.

Grade 8's Victoria – March 5 – ASK – VMPA pay for admission fees to Museum& lmax / or admission at the swimming pool (aprox 200-300\$)

Jr Band – Sun Peaks – Male Chaperone needed May 8,9,10,11- ASK VMPA to pay for a Meal or admission to one of the events planned.

Sr Band - Grade 11/12 Sr Band Cuba- Ask VMPA to pay 12,000\$

This would cover the grand totals taxes, decreasing each student's portion by 450\$This could be paid in increments.

5) Other Business

- a) PAC gaming grant information- NO UPDATE
- b) VMPA Gaming Licenses – all clear 😊
- c) Bursary Applications are now open – Deadline March 7/2
- d) **Year End Concert June 3/25**

Next Meeting –March 13/2025 6pm