

VMPA Meeting Agenda

Jan 23/25 – 6:00pm

Welcome / Sign in Sheet

Meeting started at 6:01pm – 9 people in attendance (see sign in sheet)

Review/Adoption of Last Meetings Minutes

Joanne motioned to adopt last meetings min (Nov 21/24)

Haley Seconded

1) Review of past fundraisers :

- a) Triva night Oct / 2024 – 846\$ + 90\$ with 50/50 sales
- b) Drama Festival concession-Nov 21/22 2024 – Profit ~200\$
- c) Winter Market- Market made grand total of 3807\$ (Last Spring market 2024 was \$3885)

Breakdown:

-Admissions+ Tables Table rentals \$2042

-Auction - 900\$

-Concession + BBQ – 865\$ ++ stock in Band room for upcoming events/ c concessions

BBQ sold 95 burgers +48 hotdogs

Vendor Feedback forms got 4.8/5 ratings for areas of: communication, Live music, Layout, Youth Assistance, kidzone (calm space)

Areas to improve- wifi Connection (booster was in place) ,Food /ticket locations – a lot of back and forth, Bathroom accessibility, increased signage.

Student volunteer hours- Was difficult to track the actual amount of time worked per student as we did not have a system in place to accurately track this.

Going forward we will need to assign a designated person to check in and check out with

Tables – short on tables prior to market- Food Vouchers given to vendors that brought their own tables. (Great Idea in a pinch but eats into our bottom line)

Next market- order tables early- Vendors bring their own tables or rent for 5 \$

Increase the cost of vendor tables from 30\$ to 40\$?

Suggestions for improvement- Sitting area for BBQ area, Tracking admissions and number of people through the doors, Hand out feedback form to people attending the market (how did you hear about this market etc.) for a chance to win a 30\$ gift card.

Tentative Spring market May 3rd 2025

- d) Bottle Drive Jan 4/24 – profit 1900\$
- Slow start; Busy finish- There until 5pm, had to call people back to help as there were++ drop-offs late in the day.
 - Suggestion for drivers to be in from routes by 1pm
 - More routes to be covered; more coverage with flyers/maps of specific areas
 - Next Bottle Drive- **Potentially Feb 22/25**

New Express Account

Express account GP.vmpa@gmail.com

250-337-8729 - express number to use to print out stickers

Tent purchased by Regan – 145\$ - Expense paid

Candice Spain has been working on getting the VMPA into the PAC Bottle Collection Program rotation at the Comox Valley Waste Management Center. She has been in contact with Bev Wilkie (PAC Treasurer) to have a formal request submitted with a PAC letterhead.

It sounds like we will be able to get on the rotation to pick up bottles very quickly!

VMPA contact people:

- Sayre Neufeld
- Noelle Humphrey
- Candice Spain

Important info about using the program:

- The default rotation is that we would go pick up every **two weeks**. If that is too frequent for our parents to handle, we can make the intervals longer; Jennifer has started having some 3 or 4 week rotations to groups that request it.
- If we anticipate missing our pickup for whatever reason (vacations, away on band trip, etc), we need to let them know so they can adjust accordingly. I would also suggest that maybe myself or someone else involved with the school could do an emergency pickup if your volunteers are not available, but I know the music parents association is very active so this is probably moot :)
- There will probably be little to no glass refundable containers in there, as they sort those separately. This has worked well for them, because they have specialized sorters that get involved with those directly from the bottle depots (I understand glass has some very particular requirements for sorting), and glass is so heavy and more difficult to sort for many of the volunteers. They will have the glass arranged nearby but NOT in bags; we are not supposed to try to take the glass! Just the bottles in bags are for us.

Steps for pickup:

1. We arrive and vehicles get weighed.
2. They'll have the bottles waiting for us in smaller bags, all inside one MEGA bag. Our job is to remove the smaller bags from the big bag - they keep the big bag. Don't take any loose glass bottles lined up nearby; just the bagged bottles are for us.
3. Vehicles get weighed before leaving the facility.
4. We do our thing, taking the bottles wherever we want to return them.
5. **Important step: We send them an email or call with the approximate value of the bottles they gave us.** If we had other bottles that were returned at the same time, we can just estimate ("75% of an \$800 total", for instance).
 - She stressed this last step so I'm guessing it's important to them, and if we miss this it could impact our involvement in their program.

2) Fundraisers in the Works

- a) Grocery Bagging- Old Farm Market- Catherine will make contact with them for a day or 2 in **Feb 2025**
- b) 2nd Triva Night – Music Triva Night – Black Creek Hall potential date **March 22/25** Joanne and Catherine will look into venue details
- c) West Coast Seeds – Link remains valid through the Music Dept website (People have ordered very recently) Regan will look into this and confirm
- d) Beer and Burger- End of May- Match was a great venue- Music bingo was on there just by Chance. People liked that!! Could we arrange this again? **May 27th or May 28th** – potential dates
- e) Happy Hippo- Joanne (next window is late **March 2025**)
- f) Worlds Finest Chocolates- ++ stock in Band room. Please see Regan to sign out boxes- Lets get these chocolates SOLD!!

- g) Coffee – Shelved
- h) Gunther’s Meat Packages- Shelved
- i) Raffle- Shelved

3) 2025 Band Trips – Distribution of General funds for travel etc.

Grade 11/12 Sr Band Cuba- Regans Request for the Sr Band Trip – Cuba is 12,000\$

This would cover the grand totals taxes, decreasing each student’s portion by 3-400\$

This could be paid in increments.

Grade 9- Total cost of Trip – lower than estimated

Grade 8- Total cost of Trip- Lower than estimated

Discussions of Paying for 1 meal (for the Gr 8 and Jr Band) to follow closer to trip dates

Year End Concert June 3/25

4) Other Business

- a) PAC gaming grant information- No Update from PAC
- b) VMPA Gaming Licenses – Haley brought home the 50/50 tickets over the winter holidays to go over gaming licenses and clean up files- Work in progress
 - In the future VMPA should consider getting our gaming licenses through PAC (insurance purposes)
 - This would entail a representative from VMPA attend PAC meetings to establish this connection and present request when appropriate. (Sept 2025)
- c) Sandwich board- completed ✓
- d) Finances- Current bank Balance 12,275.49

Would like to have a safety net of 2000\$ at all times in bank account.

Upcoming Expenses:-

- 2025 bursary (\$1000-\$2000)
- Bree Medeima's (Last years bursary) offer remains valid until Aug 31/2026- 1000\$
- Regans request of 12,000 for Senior Band Trip to Cuba
- Expenses to Sayre for Sandwich Board + BBQ cost =\$700.00

7:35 pm - Motion for meeting to be adjourned – Joanne Barr

2nd by Sayre Neufeld

Next Meeting –Feb 20/2025 6pm